

Orange Places Project

"3RD STREET PARK" DEVELOPMENT PLAN
CITY OF PROCTOR, MINNESOTA
2024

An initiative of



Essentia Health

Orange Places Project

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Special Note:

The City of Proctor and Essentia Health wish to extend a special thank you to members of the Proctor Parks and Recreation Committee, who guided this park development plan process. The individuals who advised this project were:

- Kristal Berg
- Russell Habermann
- Rory Johnson
- Shari Krizek
- Rick LaLonde
- Jennifer McDonald
- Jessica Rich
- Jim Rohweder
- Chad Ward
- Anthony Wood

The City Council of Proctor adopted this plan document on January 16, 2024.

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Introduction

“3rd Street Park” is a public recreation property located on the corner of N 1st Avenue and 3rd Street in Proctor, Minnesota. It is owned and managed by the City of Proctor.

In 2023, the City of Proctor applied for and was selected to help Essentia Health’s Community Health Department pilot a community development technical assistance program called the Orange Places Project. The Orange Places Project is an initiative of Essentia Health¹ to support the development of functional, well-loved community spaces, with a desire to respond to mental and social well-being needs in the region.

This report documents the public process to envision and plan 3rd Street Park’s future. The report is outlined using the Orange Places Project’s 3-“E” framework for developing and managing public places: Evaluation, Engagement, and Execution.

¹ Essentia Health is a non-profit, integrated health system caring for patients in Minnesota, Wisconsin, and North Dakota. At Essentia Health, we are called to make a healthy difference in people’s lives.

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Evaluation

Evaluation of a public space is crucial for understanding who uses the space and how. But while it is important to understand current use, this understanding should not dictate future development of the space, especially if evaluation finds that the space is underutilized.

This chapter gives context to 3rd Street Park by documenting its infrastructure and programming, development history, neighborhood demographics, recreation network, and documented use.

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Infrastructure/Programming

3rd Street Park is adjacent to city streets on its north and east sides, an alley on its south side, and a residential lot on its west side. It includes a 20,803-square-foot paved area (142 feet by 146.5 feet) enclosed with 556 linear feet of chain linked fence. The 6-foot-tall fence extends around the paved area, with a 12-foot-high fence extension along half of the western fence line (separating the adjacent residential lot) and at the northwest corner (serving as a backstop for yard games). Two swinging human-sized gates and a rolling vehicle-sized gate are located on the eastern fence line; foot entry can also be accessed behind the “backstop” in the northwest corner.

Two basketball hoops are located opposite each other on the east side of the lot. Community members have also tried to establish pickleball courts in recent years.

The pavement has exceeded its lifetime use, and a quote to replace the pavement for approximately \$100,000 was provided in 2019. There are rocks near the ground surface that would require excavating work, driving up costs.

Sidewalks border the park on the north side and east side, respectively along 3rd Street and N 1st Avenue. The sidewalk on the north side is in fair condition, and the sidewalk on the east side is in poor condition. A sidewalk network, with conditions ranging from good to poor, encompasses most of the surrounding neighborhood. No bike parking is available at the park, and street parking is available for motorized vehicles.

The City of Proctor places a trash can along the eastern fence line during warm months to prevent litter at the property. The Park does not host any formal programming, such as organized leagues or a regular schedule of activities.

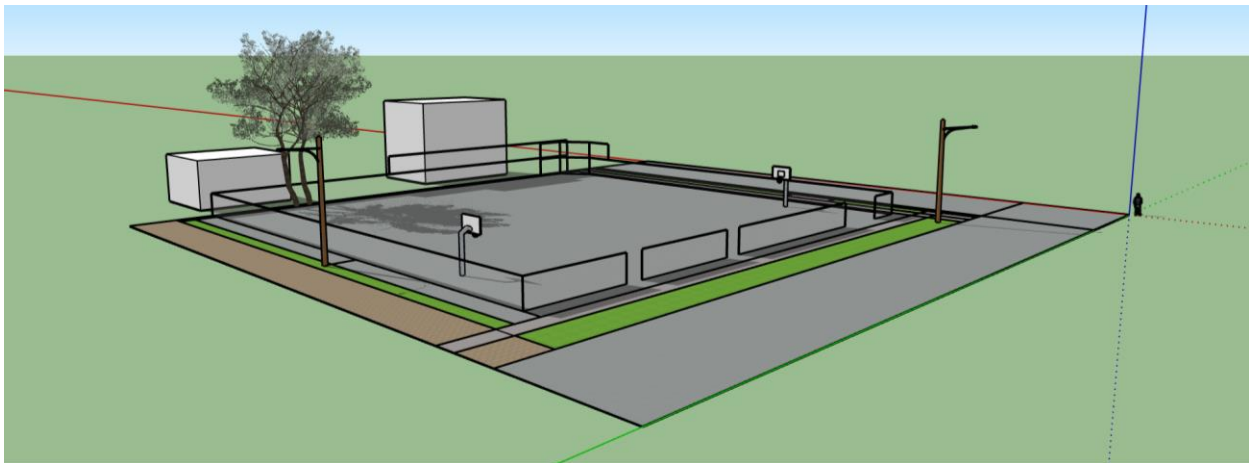


Figure 1. 3D Model of 3rd Street Park, from southeast corner.

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Development History

The development history of 3rd Street Park is outlined in the timeline below.

- **1893:** Village of Proctorknott is founded
- **1895:** Land is platted as three residential parcels in the First Addition of Proctorknott
- **Early 1900s:** Proctor School District acquires the never-developed property; this acquisition is made through tax-forfeiture, so it must stay in public ownership
- **Middle 1900s:** Proctor School District develops the property into a parking lot to serve the secondary school across the street
- **1983:** Proctor School District moves high school operations to a different location and develops the parking lot into a recess yard for the middle school students remaining at the school across the street
- **2002:** Proctor School District demolishes the middle school but retains the property as community recreation property, due to requirements outlined in a grant they previously received from the State of Minnesota
- **2015:** Proctor School District and City of Proctor participate in a land swap, placing property ownership with the City of Proctor



Figure 2. Aerial photo of the parking lot (current-day 3rd Street Park) and Proctor High School, 1979.

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Neighborhood Demographics

For purposes of this project, 3rd Street Park's neighborhood is defined as Block Group 2 in Census Tract 101; this is the area contained by U.S. Highway 2, 5th Street, and Boundary Avenue. Demographics² of this neighborhood are presented below.

- Total Population: 773
- Housing Units: 339
- Race:
 - 91.7% (709) White
 - 6.6% (51) Two or More Races
 - 0.8% (6) American Indian/Alaska Native
 - 0.3% (2) Asian
 - 0.3% (2) Black/African American
 - 0.4% (3) Some Other Race Alone
 - (1.7% [9] Hispanic or Latino)

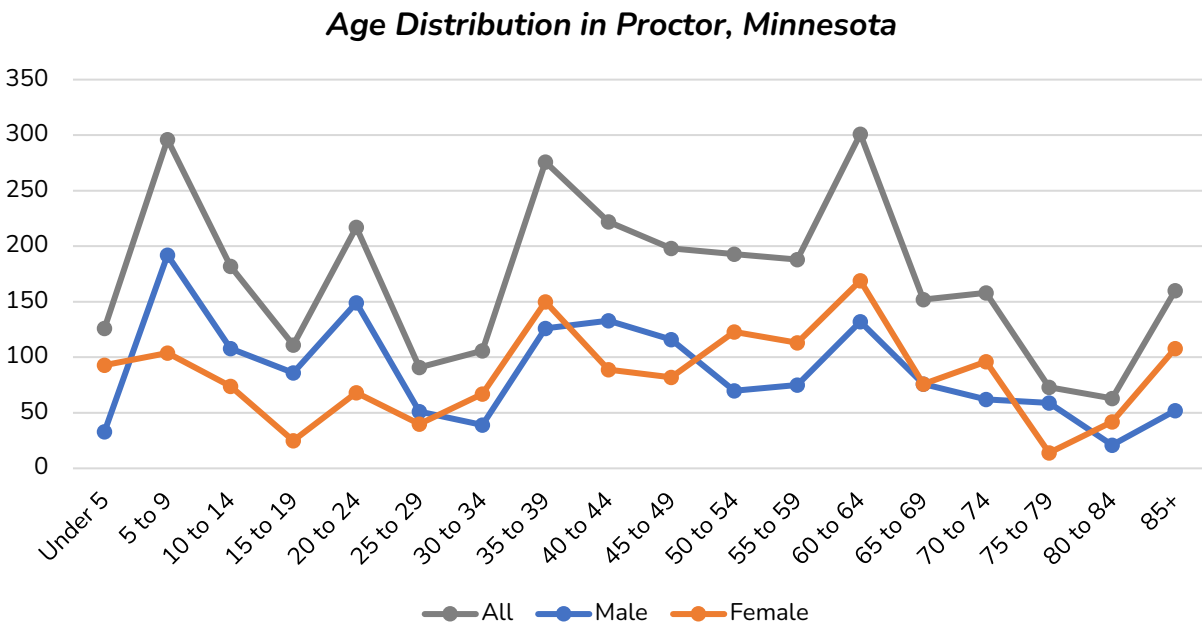


² 2020 U.S. Census, United States Census Bureau

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Recent demographic data about sex and age are not publicly available on the Block Group level, but these statistics are insightful in park development processes. To provide context of community makeup, demographics³ by sex and age for the City of Proctor as a geography are presented below.

- Total Population: 3,113
- Sex Distribution:
 - Male: 1,580 (50.8%)
 - Female: 1,533 (49.2%)
- Age Distribution: See chart below.

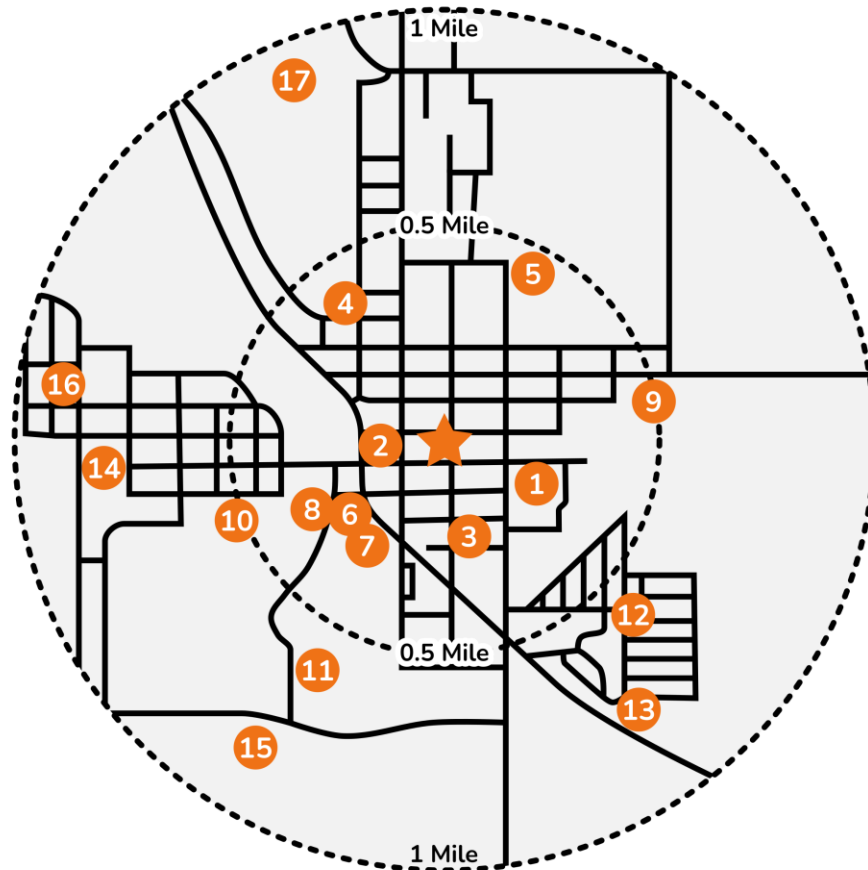


³ 2021 American Community Survey, United States Census Bureau

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Recreation Network

3rd Street Park is part of a network of other recreation facilities available in the immediate Proctor community. The map below identifies other facilities in this network, listed in order of distance from 3rd Street Park.



1. Klang Park (Baseball Fields, Gravel Track, Football Field, Playground, Picnic Area) (0.2 miles)
2. Centennial Park (Picnic Area) (0.2 miles)
3. Forbes United Methodist Church (Green Space, Paved Space, Picnic Area) (0.2 miles)
4. United Lutheran Church of Proctor (Paved Space) (0.4 miles)
5. South St. Louis County Fairgrounds (Rails Indoor Sports Complex, Soccer Field, Wooded Area) (0.5 miles)
6. TRAINquility Park (Cultural Monuments, Picnic Area) (0.3 miles)
7. Proctor Golf Course (Golf Course) (0.3 miles)
8. Proctor Community Center (Indoor Meeting Space) (0.3 miles)

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9. Bay View Elementary School (Gymnasiums, Playground, School Forest) (0.5 miles)
10. St. Rose Church (Playground, Picnic Area) (0.5 miles)
11. Proctor Regional Recreation Area (Egerdahl Field, Softball Fields, Playground for EVERYbody, Soccer Field, Picnic Area) (0.6 miles)
12. Zenith Terrace Office Playground (Playground) (0.6 miles)
13. Zenith Terrace Greenbriar Drive Playground (Playground) (0.75 miles)
14. Proctor High School (Gymnasiums, Indoor Pool, Soccer Field, Paved Track, Multiuse Green Space, School Forest) (0.8 miles)
15. St. Luke's Sports and Event Center (Indoor Arena, Outdoor Hockey Rinks) (0.8 miles)
16. Midway Park (Playground, Picnic Area, Multiuse Green Space) (0.9 miles)
17. North Proctor Park (Wooded Area) (1 mile)
18. Spirit Mountain Recreation Area ([Not on Map] Recreation Complex) (2.0 miles)

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Documented Use

When it comes to a park, one measure of success is the number of people who visit the space. Private parks do this very well; they count number of guests through gate entries and/or ticket sales, and these numbers inform whether new attractions are needed to boost visitor numbers. Unfortunately, it is more difficult for a public agency, with staff capacity limitations, to measure success of a public park. However, it is a process important to help a park best serve the community.

To track use of 3rd Street Park, the City of Proctor is using a technique coined as the “Snapshot Method”. The Snapshot Method consists of taking a “snapshot” of park use on a random weekday every month. During the evaluative visits, a headcount of visitors, each visitor’s perceived demographics (i.e., gender, age), and activities of each person is documented.

Considerations must be made for the Snapshot Method to collect useful data. First, weather on the selected evaluation days must be somewhat consistent with each other. Second, holidays or abnormal days must be avoided. And third, select times of observation on evaluation days must be consistent with each other.

For purposes of evaluating 3rd Street Park, evaluation will take place each month under the following conditions:

- On a day when there is no precipitation, high wind, or fog;
- On a Tuesday or Thursday (avoiding all dates impacted by holidays); and
- At 12pm, 4pm, and 8pm on each evaluation day.

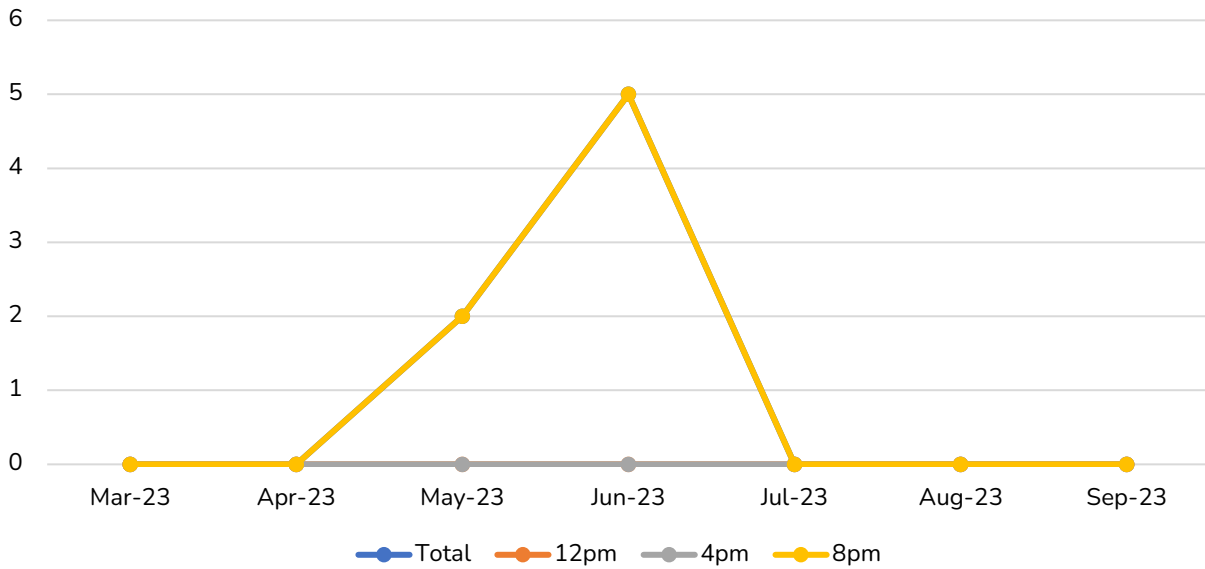
Graphs documenting the data collected during the planning process (March 2023 through September 2023) are presented below.

Notes:

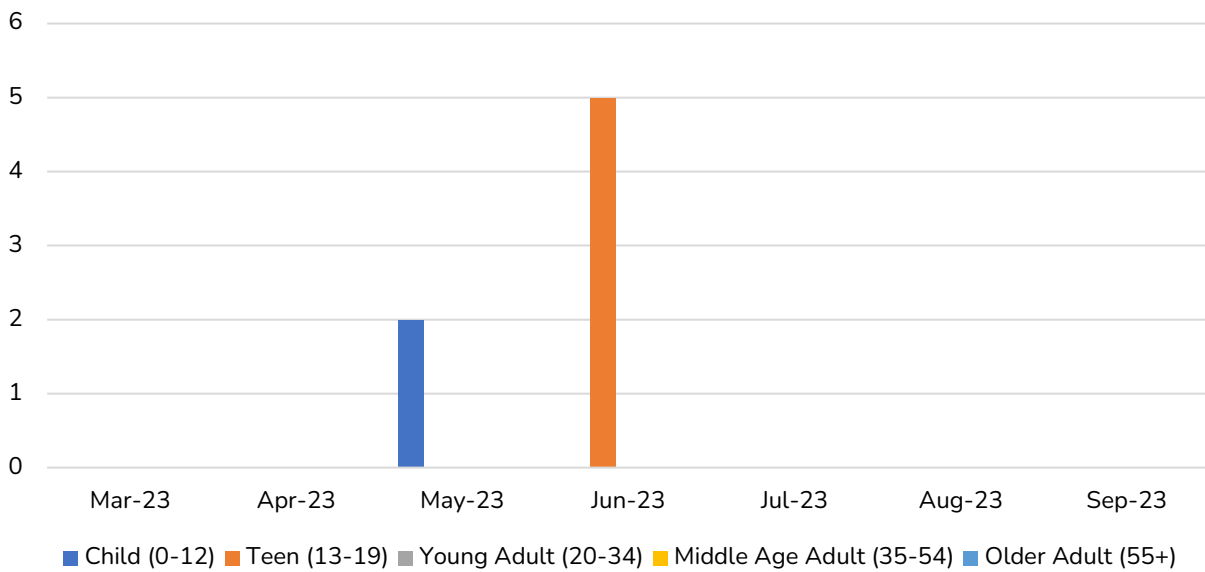
- A flaw of this data collection method is that groups using the park outside of the evaluation times are not counted; in turn, a large group that uses the park for one hour but leaves five minutes before the evaluation time would not be counted. A data collection method with continuous presence would be more accurate but was not selected due to concerns about privacy of parks guests.
- Heavy snowfall and snow cover during Winter 2022-2023 caused 3rd Street Park to be inaccessible through April 13, 2023. Evaluation was attempted during this period, but no visitors were recorded for these months.

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Number of Park Users

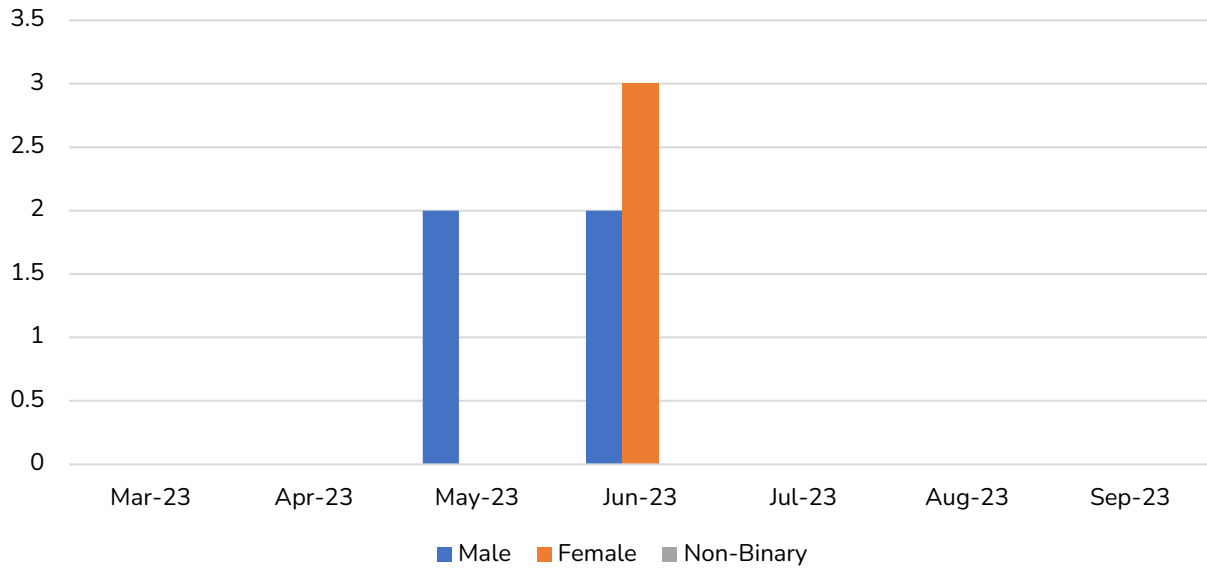


Perceived Age of Park Users

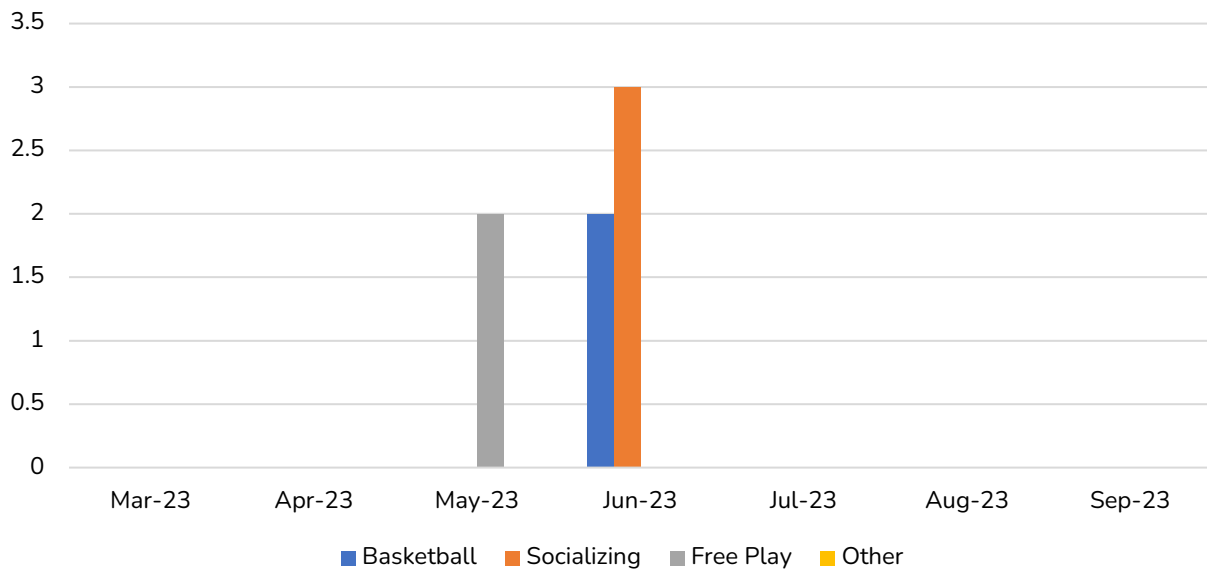


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Perceived Gender of Park Users



Activities of Park Users



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Engagement

Success of a public space relies on quality Engagement. If you want to attract people to use a space, it is unwise to make assumptions about what they want to see or do there. You need to identify the population you wish to see use the space and seek out their input about what would attract them to use the space daily.

This chapter outlines the methodology and results of engagement efforts employed to inform future development of 3rd Street Park.

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Methodology

When it comes to engagement, it's important to start with one question: "Who do you want to engage?" For the purposes of developing 3rd Street Park, it was noted that we should prioritize the input of people residing in the park's neighborhood, as these are the people most likely to use a neighborhood park daily. Block Group 2 in Census Tract 101 nicely formalizes this neighborhood, with the addition of extending this area one block to the north. In turn, the park's "neighborhood" is defined by the area contained by U.S. Highway 2, 6th Street, and Boundary Avenue.

The City of Proctor Parks and Recreation Committee directed Essentia Health staff to collect input via a public survey and other engagement efforts. To prioritize input from the direct neighborhood, direct mailings with paper copies of the survey were distributed to households in the neighborhood; an online survey was also distributed via the community Facebook group, "Residents of Proctor, MN", with notice placed in the local newspaper, *The Proctor Journal*. Special outreach was conducted to adjacent property owners as well.

For purposes of rallying the neighborhood around the project, the Parks and Recreation Committee directed engagement efforts to take place when weather became warm. In turn, engagement efforts took place during May 2023 and June 2023.

Once draft designs based on input were available, the City of Proctor directed Essentia Health staff to collect feedback via a second public survey. This engagement effort took place during September 2023 and October 2023.



Figure 2. Community members participate in an in-person input event at 3rd Street Park on June 13, 2023.

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Input Results

Engagement efforts around input yielded 189 survey responses, 5 neighbor interviews, and participation of 21 community members during an in-person input event. Social media comments were also harvested.

The following list highlights results of each of these engagement exercises. Full results for each engagement method are available in the Appendices.

- Survey respondents most frequently identified a desire for a basketball court, splash pad, playground, pickleball, and green space.
- Survey respondents from the direct neighborhood identified a desire for a basketball court, splash pad, benches/seating, and green space.
- Neighbor interviews revealed a desire to maintain the intended use as a multi-use paved space with basketball hoops, but with higher fencing, benches, and a portable restroom. There were negative feelings toward a playground, community garden, and splash pad.
- The in-person input event supported the idea to maintain current use as a basketball court and a multi-use paved space; the attendees also supported the addition of benches.
- Social media comments also revealed a desire to maintain the current facilities, especially the basketball court. A splash pad was also suggested, but it came with pushback from others about our climate.

Feedback Results

Once draft designs based on input were available, engagement efforts around feedback on the candidate designs yielded 223 responses.

The following list highlights results of the park design feedback survey. Full results are also available in the Appendices.

- 55% of survey respondents said they “love” or “like” Design Option 1. 27% said they “could live with it”, and 13% said they “do not like it”.
- 63% of survey respondents said they “love” or “like” Design Option 2. 13% said they “could live with it”, and 22% said they “do not like it”.
- With Design Option 1, survey respondents said they would add more green space, like the fence around the full perimeter, do not like the off-street parking, and would add pickleball courts.

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- With Design Option 1, survey respondents from the direct neighborhood said they would add more green space, like the fence around the perimeter, do not like the off-street parking, want to see more lighting, and like the prospect of easy maintenance.
- With Design Option 2, some survey respondents said they like the green space while others said they prefer paved space as green space is available at nearby parks. Others said they were concerned about maintenance of the grass, would add fencing around the full perimeter, and would add pickleball courts.
- With Design Option 2, survey respondents from the direct neighborhood said they like the green space while others said they prefer paved space as green space is available at nearby parks. Others said they were concerned about maintenance of the grass, were concerned about the green space attracting pet waste, and like the pavilion.

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Execution

Making plans means nothing without Execution. And two vital factors in executing public space upgrades are community support and funding. While these two things often go together, they individually require a high level of intention and determination, especially for the organization that owns and manages a public space.

This chapter presents the specific actions the City of Proctor and its partners plan to pursue for development of 3rd Street Park in the short-term (by July 2024) and the long-term (by July 2033).

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Short-Term Actions

The following actions will be executed within the next year, by July 2024. The intention of these actions is to provide a marginally more useful and attractive space for community use while more significant changes are pursued with long-term actions, outlined on the next page.

- In August 2023, Essentia Health will hire a company to perform maintenance on the existing pavement; this will also include striping basketball court lines.
- In September 2023, the City of Proctor will perform landscaping maintenance along the sidewalks, boulevards, and fence line around the park.
- In September 2023, Essentia Health will activate the park fence with a park welcome banner, banner gallery of historic Proctor photos, and art using “Put-In-Cups”.
- In May 2024, Essentia Health will purchase and place four picnic tables at the park for seating purposes.
- Each May, the City of Proctor Street Department will place a garbage can and a portable restroom at the park.

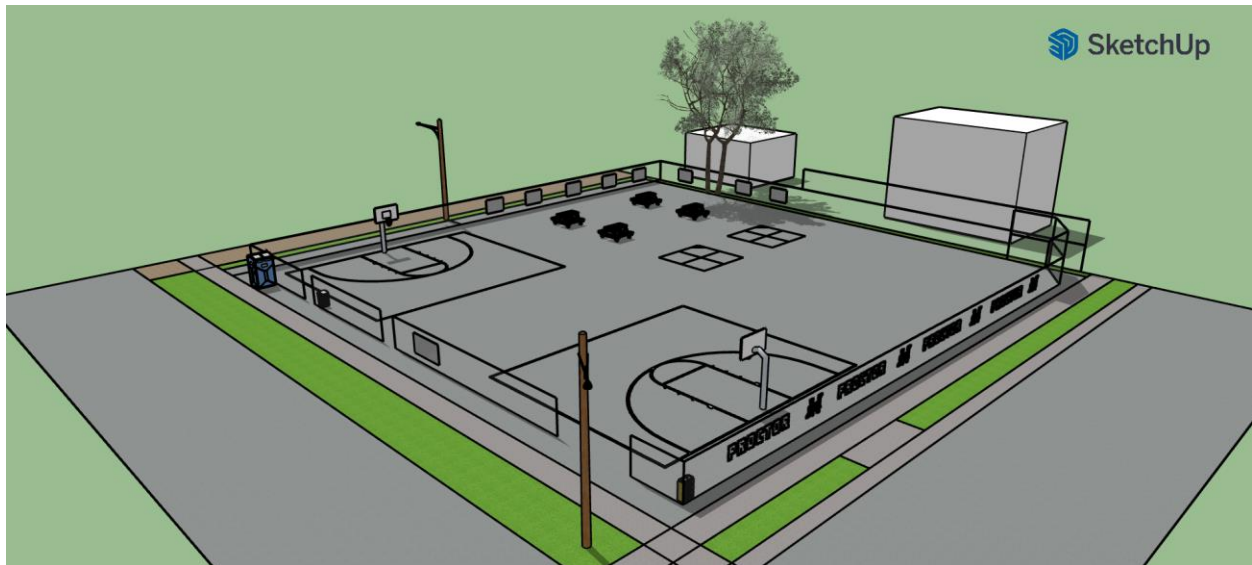


Figure 3. 3D Rendering of 3rd Street Park after Short-Term Actions, from northeast corner.

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Long-Term Actions

Based on community input and feedback, the proposed park design includes a variety of new features while maintaining paved space for hard-surface recreation activities. The desire of this reimagined place is to be welcoming and inclusive of community members of all ages and abilities through providing areas that can be utilized in numerous ways – whether it's for a community event, family reunion, or playdate.



Figure 4. 3D Rendering of 3rd Street Park after Long-Term Actions, from northwest corner.

Features of this re-envisioned space include:

- Vegetated buffer between recreational public space and adjacent private lot
- Fenced-in bituminous basketball court with court markings and hoops
- Open, multi-use green space with shade trees
- Ages 0-5 [playscape with shade structures](#) and pour-in-place surfacing
- [40' x 20' pavilion](#) with picnic tables
- Concrete pathways for accessibility
- Site amenities (lighting, benches, portable washroom, trash can, dog waste station) with concrete pads
- Welcome sign
- Seven stalls of pull-in, off-street parking
- Boulders to minimize snow clearing from alley into park

Additional pictures of the proposed design are included in Appendix K. Please note this is a vision of the desired park. Final park features will be dependent on the ability to enact these ideas through further engineering and project contracting.

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The following actions will be executed within the next ten years, by July 2033. Since the project is dependent on funding, a timeline using specific calendar years is not used; instead, the timeline is identified by the years after funding is secured.

- In 2024, the City of Proctor will develop cost estimates for the park design.
- As the opportunity arises, the City of Proctor will secure external grant dollars and/or designate budget dollars toward project construction.
- Within a year of securing funding, the City of Proctor will send out requests for bids on required facets of the construction project. The successful bids will subsequently complete park updates.
- After construction is complete, the City of Proctor will host a ribbon cutting ceremony alongside Essentia Health and other partners.



Figure 5. Aerial 3D Rendering of 3rd Street Park after Long-Term Actions.

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Appendices

Appendix A: Aerial Photographs

Appendix B: Input Survey Questions

Appendix C: Input Survey Results (All Responses)

Appendix D: Input Survey Results (Neighborhood)

Appendix E: Neighbor Interviews Summary

Appendix F: In-Person Input Results

Appendix G: Social Media Comments Summary

Appendix H: Feedback Survey Questions

Appendix I: Feedback Survey Results (All Responses)

Appendix J: Feedback Survey Results (Neighborhood)

Appendix K: Pictures of Proposed Design

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Appendix A: Aerial Photographs



Figure 6. Aerial photo of 3rd Street Park, 2013.

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Figure 7. Aerial photo of 3rd Street Park, 2016.

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Figure 8. Aerial photo of 3rd Street Park, 2019.

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Appendix B: Input Survey Questions

“3rd Street Park” Input Survey

The City of Proctor invites you to share your input about the future of the park at 3rd Street and N 1st Avenue (the fenced-in lot with basketball hoops). Please take the survey below to share your thoughts. An online version is also available at OrangePlacesProject.com/Proctor. Complete this survey on behalf of your household. All individual responses will remain confidential.

1. What is your street address? _____
2. What is your age?
 - ☐ 0-15 years old
 - ☐ 16-30 years old
 - ☐ 31-45 years old
 - ☐ 46-60 years old
 - ☐ 61-75 years old
 - ☐ 76+ years old
3. What is your gender?
 - ☐ Male
 - ☐ Female
 - ☐ Other: _____
4. How many people live in your household?
 - ☐ 1
 - ☐ 2
 - ☐ 3
 - ☐ 4
 - ☐ 5+
5. What is your role in your household? (Select all that apply.)
 - ☐ Head of Household
 - ☐ Spouse
 - ☐ Caretaker of Child (Parent/Grandparent/Foster Parent/etc.)
 - ☐ Caretaker of Older Adult
 - ☐ Child
 - ☐ Other: _____

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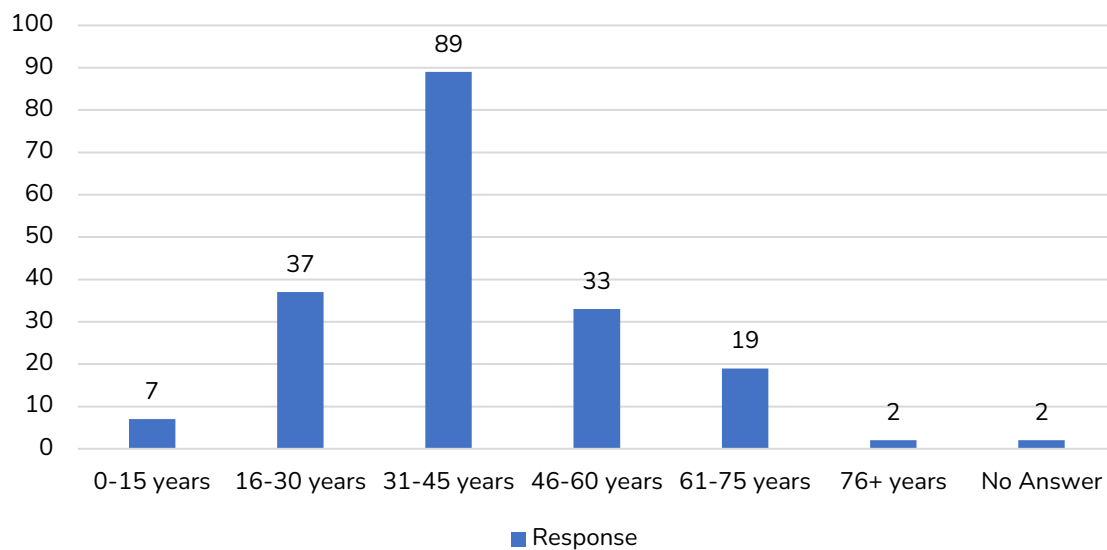
6. In the past year, how often have you used “3rd Street Park”?
- ☐ At least once a day
 - ☐ At least once a week
 - ☐ At least once a month
 - ☐ At least once a year
 - ☐ Never
 - ☐ Other: _____
7. What “attractions” would get you and/or your family to visit the park on a regular basis? (List your top three.)
8. The park is in the middle of a residential area. What concerns do you have about development of the park that we need to keep in mind?
9. What else do you want us to know?
10. If you are interested in receiving email updates about this project, please provide your email address below. (Optional)

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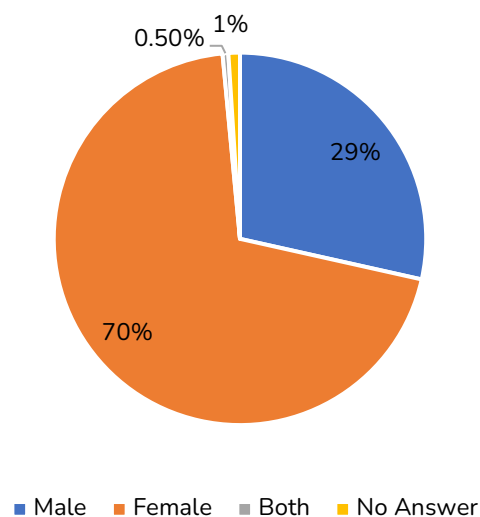
Appendix C: Input Survey Results (All Responses)

The City of Proctor and Essentia Health administered a survey about “3rd Street Park” to community members from May 12, 2023, to June 16, 2023. The survey was primarily delivered online, but direct outreach through paper mailings of the survey was completed for residents in the neighborhood directly around “3rd Street Park”. The survey was promoted on the “Residents of Proctor, MN” Facebook group and through an article in The Proctor Journal. The survey collected 189 responses.

Age of Respondents

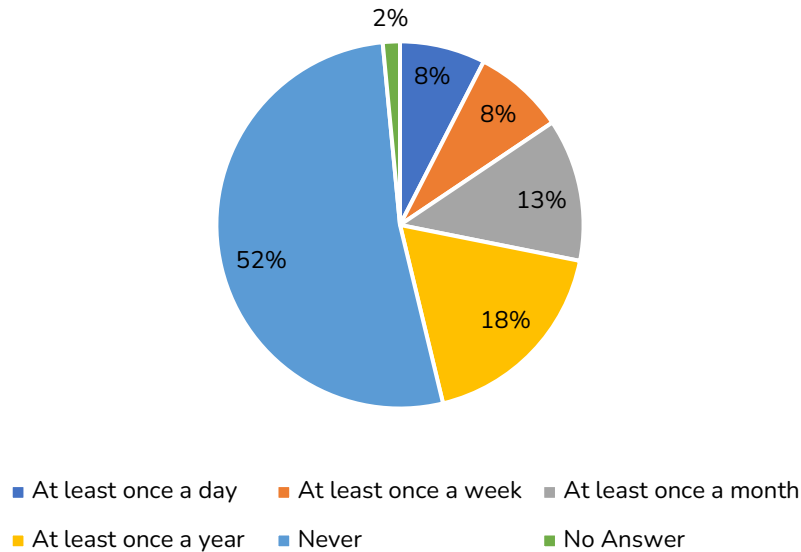


Gender of Respondents



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Respondents' Frequency of Visits to "3rd Street Park"



What “attractions” would get you and/or your family to visit the park on a regular basis?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

- Basketball Court (64)
- Splash Pad (34)
- Playground (27)
- Pickleball (21)
- Green Space/Grass (21)
- Tennis (19)
- Benches/Seating (19)
- Dog Park/Fetch with Dog (14)
- Pavement Maintenance (12)
- Skate Park (11)
- Picnic Tables (11)
- Flowers/Garden (9)
- Bike Park/Power Wheels (9)
- Trees (8)
- Walking/Running Track (8)
- Fenced-in (7)
- Roller Hockey/Roller Skating (6)

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- Pavilion/Shade (6)
- Pool (5)
- Community Garden (4)
- Lights (4)
- Playground (Older Kids - Swings, Climbing Wall, etc.) (3)
- Playground (Toddlers) (3)
- Wiffle Ball (3)
- Water Feature/Fountain (3)
- Farmers Market/Food Trucks (3)
- Open Space (3)
- Water Fountain (3)
- Ice Rink (No Pucks/Sticks) (3)
- Concert Stage/Amphitheater (2)
- Soccer Nets (2)
- R/C Park (2)
- Volleyball (Sand) (2)
- Sandbox (1)
- Washroom (1)
- Lake Superior Pavement Painting (1)
- Exercise Equipment (1)
- Trash Cans (1)
- Wall Ball (1)
- Kickball (1)
- Football (1)
- Movies (1)
- Exercise Classes (1)
- Badminton (1)
- Ladder Ball (1)
- Batting Cage (1)
- Pay Phone (1)
- Butterfly Sanctuary (1)
- Kids Discovery Center (1)
- GoKarts (1)
- Hopscotch/Four Square (1)
- Dog Timeshare (1)
- Art (Sculptures/Murals) (1)

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- Futsal Court (1)
- Gaga Ball Pit (1)
- Grills (1)
- Ski Trail (1)

What concerns do you have about development of the park that we need to keep in mind?

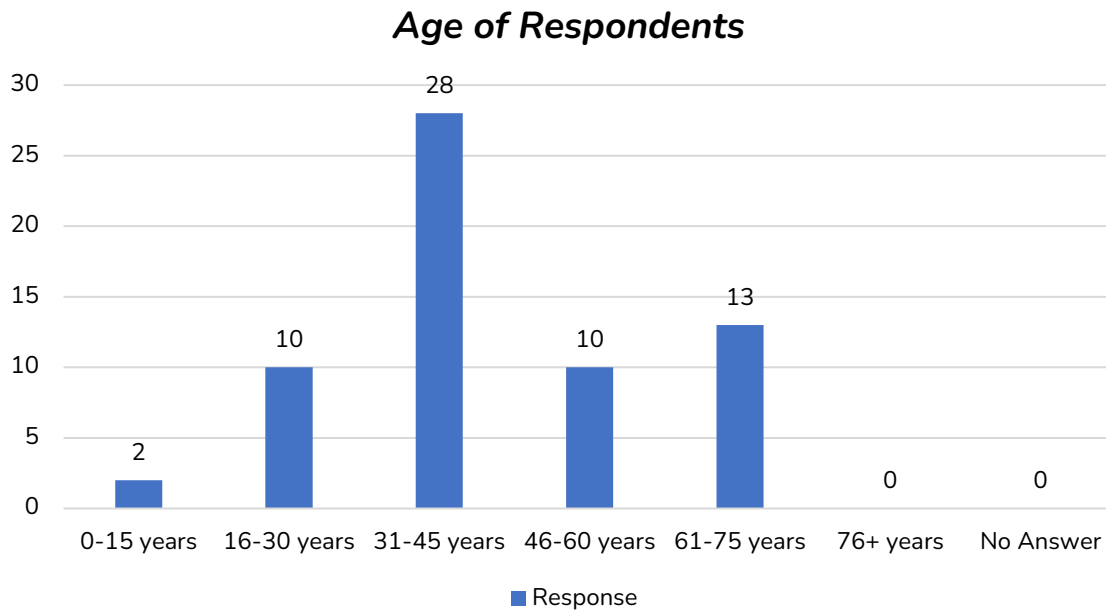
The following list categorizes the responses submitted, in no order.

- Night Use (closed 10pm to 8am, communicate with signage, curfew enforcement)
- Cleanliness (garbage cans)
- Containment of Kids/Dogs/Balls (high fences would help)
- Keep Basketball Courts
- Lighting (well-lit for safety but not nuisance to neighbors, on-demand lighting)
- Maintenance
- No Dog Park (not enough space, dog parks should be located in more remote land on edge of town)
- No Playground (available elsewhere)
- No Skate Park
- Noise/Foul Language
- Nuisance to Neighbors (balls landing in adjacent yards)
- Parking
- Safety (keep it open for security reasons, patrolling/supervision/surveillance, attracting vandalism/harassment/drug use to neighborhood)
- Traffic/Street Safety

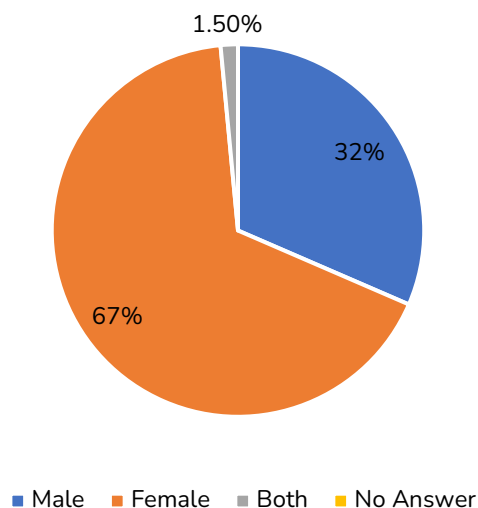
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Appendix D: Input Survey Results (Neighborhood)

The following are survey results from those who identified residence in the neighborhood surrounding “3rd Street Park”. This geographic subset gathered 63 responses.

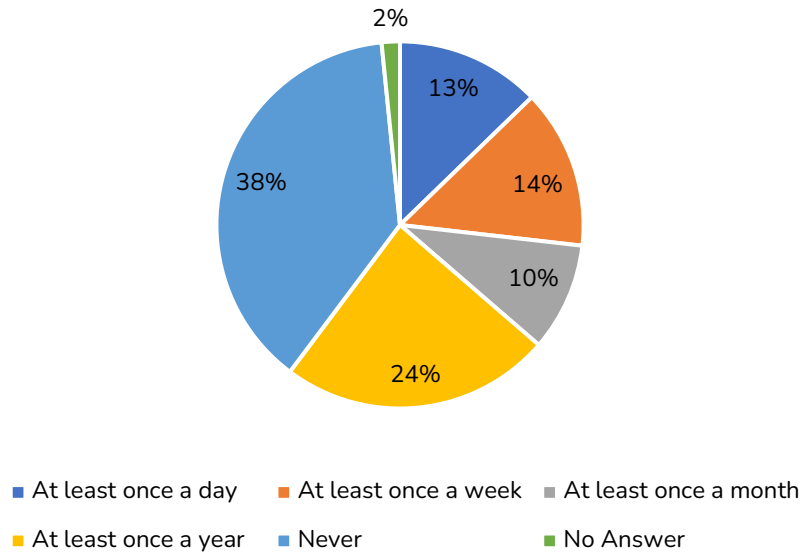


Gender of Respondents



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Respondents' Frequency of Visits to "3rd Street Park"



What “attractions” would get you and/or your family to visit the park on a regular basis?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

- Basketball Court (25)
- Splash Pad (12)
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- Green Space/Grass (9)
- Playground (8)
- Tennis (6)
- Dog Park/Fetch with Dog (6)
- Bike Park/Power Wheels (6)
- Pavement Maintenance (5)
- Fenced-in (5)
- Picnic Tables (4)
- Trees (4)
- Skate Park (3)
- Roller Hockey/Roller Skating (3)
- Water Feature/Fountain (3)
- Pickleball (2)
- Flowers/Garden (2)

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- Walking/Running Track (2)
- Lights (2)
- Pavilion/Shade (1)
- Pool (1)
- Farmers Market/Food Trucks (1)
- Water Fountain (1)
- Ice Rink (No Pucks/Sticks) (1)
- Soccer Nets (1)
- R/C Park (1)
- Volleyball (Sand) (1)
- Sandbox (1)
- Lake Superior Pavement Painting (1)
- Exercise Equipment (1)
- Wall Ball (1)
- Kickball (1)
- Football (1)
- Movies (1)
- Exercise Classes (1)
- Badminton (1)
- Batting Cage (1)
- Hopscotch/Four Square (1)
- Dog Timeshare (1)

Appendix E: Neighbor Interviews Summary

Direct neighbors of the park were contacted in May 2023 and June 2023 to engage in interviews about “3rd Street Park”. Five neighbors reached out and were interviewed. A summary of these conversations is included below.

General comments:

- Currently used for basketball, baseball, wiffle ball, football, riding bikes, volleyball, roller hockey, training dogs (back when fences could fully close)
- Great place to learn how to ride a bike
- Gets a lot of use by kids and parents of all ages, but especially for teens and older kids; some people bring their dogs too
- Some people use the park in the middle of the night and play loud music
- Park users who need to restroom usually leave and go to Kwik Trip
- Little to no use during winter
- City does not clear sidewalks adjacent to the park during winter
- City has been responsive about garbage can placement
- Ongoing maintenance issues with the asphalt and fencing
- Neighbors usually perform maintenance (mowing grass, picking up garbage)
- Has problems with balls going into neighboring yards

Desires:

- Would like to see current use (multi-purpose paved space) maintained but updated – new pavement, new fence, new lighting
- Higher fencing to keep balls in play area
- Benches for parents/grandparents to rest while kids play
- Portable restroom
- Repainted court lines for basketball and baseball/wiffleball/kickball
- Solid wall for individual tennis or racquetball practice
- Sports equipment (basketball hoops, soccer net, skateboard ramp, ball holder)
- Bike racks
- Signs instructing people to not climb on trees or fences
- Dog poop bags
- Small dog park might be an option, but probably not enough room

Concerns:

- Would like to see current use (multi-purpose paved space) maintained
- Do not make it a playground (plenty at other parks in the area)

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- Do not make it a community garden
- Do not make it a splash pad
- Park use in the middle of the night
- Park users drinking and smoking
- Maintenance and cleanliness

Appendix F: In-Person Input Results

An in-person input opportunity took place at “3rd Street Park” on Tuesday, June 13, 2023, at 5:30pm to 7:00pm. 21 community members, all of whom lived in the direct neighborhood, were in attendance. The event was hosted by Essentia Health, and representatives from the City of Proctor Parks & Recreation Committee were present.

What would attract you and/or your household to visit this space regularly?

(Attendees were each given two votes to support some ideas. The categories that received votes and the number of votes received are in parentheses.)

- Leave as is, but “modernize” infrastructure (7)
- Benches (5)
- Keep basketball courts (2)
- Mixture of lawn and pavement or other ground surface (1)
- Color – Art, flowers, mural (1)
- Pickleball (1)
- Tennis (1)
- Kickball/baseball lines (1)
- Higher fence (0)
- Dampen sounds? (0)
- Curfew and enforcement – Signage (0)
- Tree maintenance (0)
- Painted course/track for riding bikes (0)
- Southwest corner developed for younger kids (0)
- Lower basketball hoop (0)
- Shade structure or pavilion (0)
- Keep it open for security reasons (0)
- Green space (0)
- Something for teens (0)
- Better lighting – lighting on demand (0)
- Portable washroom (0)
- Leave opening in fence for vehicle access – possibility for food truck, farmers market (0)
- Garbage cans (0)
- Cage to hold recreational balls (0)
- Water fountain (0)

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What concerns do you have about any future use of this space?

- No enclosed building/structure (for safety and security reasons)
- Public safety (Police patrol, cameras?, lighting)
- People after dark
- Not a dog park
- Litter
- Keep it mowed/weeded/maintained – Provide instructions on a sign to report maintenance issues?
- Graffiti
- Not a skate park
- On-site first-aid station would be nice

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Appendix G: Social Media Comments Summary

Engagement for the project took place in May 2023 and June 2023, and the public survey was promoted on the City of Proctor's Facebook page and the "Residents of Proctor, MN" Facebook group. A summary of the comments left on applicable posts is documented below, presented in order of topic frequency.

- Leave it as is/update current facilities/basketball court (17)
- Splash pad (6) – Note pushback from others due to climate
- Portable restrooms (3)
- Benches/Picnic Tables (3)
- Dog park (3) – Note pushback from others due to dog poop issues
- Pickleball court (3)
- Skatepark (3)
- Build homes (2)
- Ice rink in winter (2)
- Tennis court (2)
- Playground (2)
- Green space (2)
- Community pool (2)
- Comments on Essentia Health involvement (2)
- Higher fencing (1)
- Trees (1)
- Add lighting (1)
- Outside workout equipment (1)
- Public chicken ranch (1) – Note pushback from others due to cleanliness
- Stage for events (1)
- Event space (1)
- Art space (1)
- Pavilion (1)
- Lake Superior painted on pavement (1)
- Flowers (1)

Appendix H: Feedback Survey Questions

"3rd Street Park" Feedback Survey

The City of Proctor invites you to share your feedback about park designs for "3rd Street Park" (the fenced-in lot with basketball hoops on the corner of 3rd Street and N 1st Avenue).

To share your thoughts, please complete the survey below on behalf of your household. All individual responses will remain confidential, and your feedback will help guide the City of Proctor as it selects a design for the future of 3rd Street Park. This survey will close on **October 15, 2023**.

For more information about this project, visit www.orangeplacesproject.com/proctor.

What is your street address? (Example: 123 Main Street) (Optional)

What is your age? (Select one.)

- ☐ 0-15 years old
- ☐ 16-30 years old
- ☐ 31-45 years old
- ☐ 46-60 years old
- ☐ 61-75 years old
- ☐ 76+ years old

What is your gender? (Select one.)

- ☐ Male
- ☐ Female
- ☐ Other: _____

Designs for Review

We prepared two park design options for your feedback. Responding to community input received earlier this year, the designs include a basketball court, shaded seating, and higher fences. One of the designs includes open pavement space, and one of the designs includes open green space.

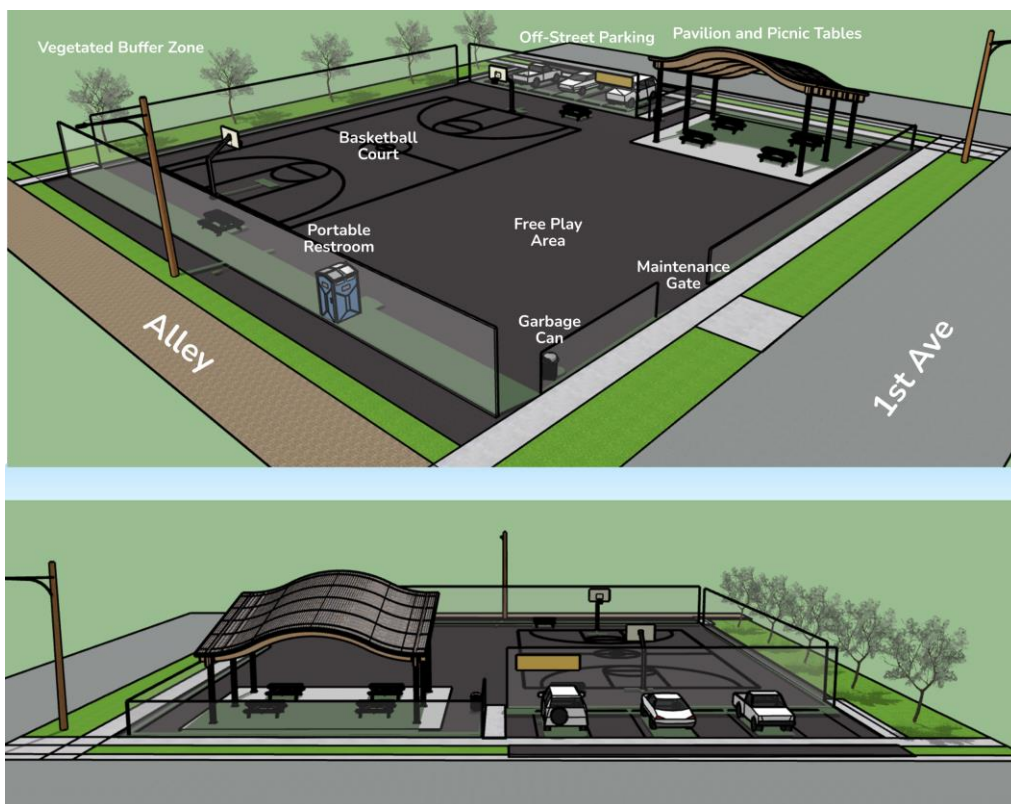
Although they were supported by multiple people, a playground, a splash pad, and pickleball courts were not included in these designs. Why? Playgrounds are available at numerous other parks in the community. Splash pads in other

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nearby communities have demonstrated to be costly with minimal use due to our four-season climate. And pickleball courts, due to noises created by the paddles and ball, are not well-suited for location in the middle of a residential neighborhood.

The two park design options are included below for your review.

Option 1: This option features a similar footprint to the existing park, including a paved surface and a fence enclosing the space. With a desire to activate the entire space, a right-sized basketball court is moved to the southwest corner of the park, with 12-foot fencing around the court space. A vegetated buffer between the park and the nearest residential lot is introduced, and a lit pavilion with sheltered picnic tables is also added. Trash cans, a portable bathroom, and a row of off-street parking stalls provide additional accommodation for visitors.



Rendering of Option 1

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How do you feel about Option 1? (Select one.)

- ☐ I love it!
- ☐ I like it.
- ☐ I could live with it.
- ☐ I don't like it.

What feedback do you have about Option 1? (Optional)

Option 2: This option introduces green space to the park. Including a vegetated buffer between the park and the nearest residential lot, a fence-enclosed basketball court is moved to the west side of the park. The east side of the park includes accessible paths, a pavilion with sheltered picnic tables, park signage, decorative lighting, and ornamental trees. A row of boulders along the alley is also added to minimize snow clearing from the alley into the park. Trash cans, a portable bathroom, and a row of off-street parking stalls provide additional accommodation for visitors.



Rendering of Option 2

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How do you feel about Option 2? *(Select one.)*

- ☐ I love it!
- ☐ I like it.
- ☐ I could live with it.
- ☐ I don't like it.

What feedback do you have about Option 2? *(Optional)*

What else do you want us to know? *(Optional)*

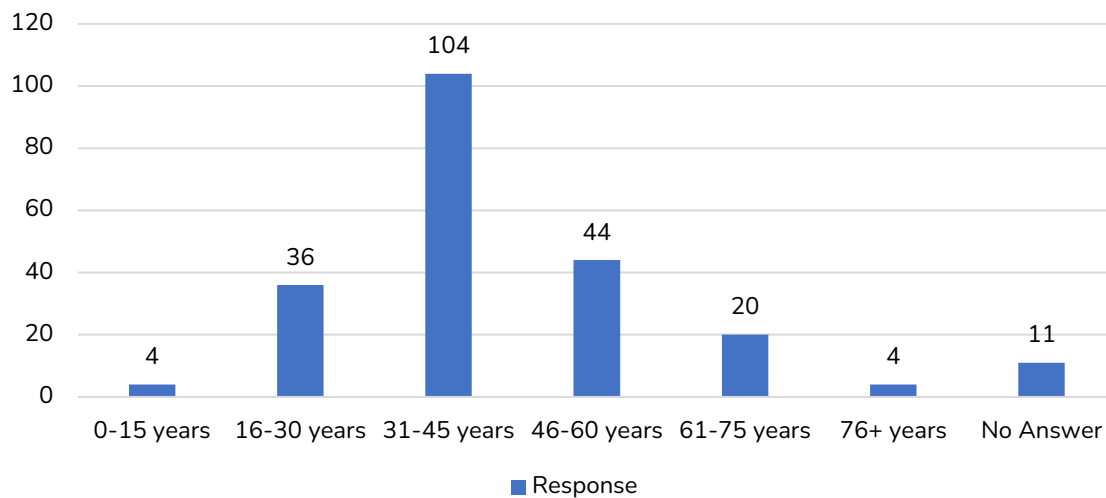
If you are interested in receiving email updates about this project, please provide your email address below. *(Optional - Note: If you signed up for updates in the first survey, you will continue to receive email updates.)*

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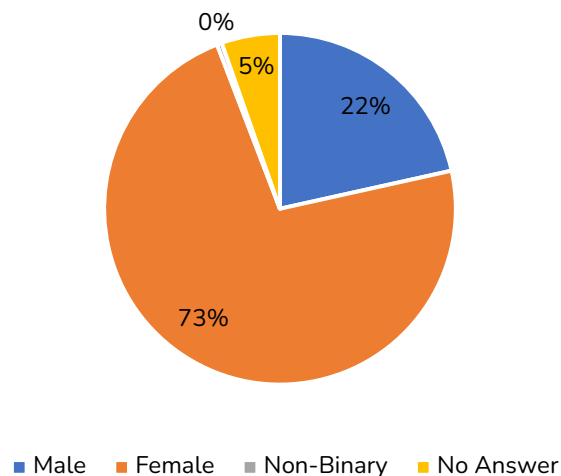
Appendix I: Feedback Survey Results (All Responses)

The City of Proctor and Essentia Health administered a survey about “3rd Street Park” to community members from September 22, 2023, to October 15, 2023. The survey was primarily delivered online, but direct outreach through postcards inviting survey responses was mailed to residents in the neighborhood directly around “3rd Street Park”. The survey was promoted on the “Residents of Proctor, MN” Facebook group and through an article in The Proctor Journal. The survey collected 223 responses.

Age of Respondents

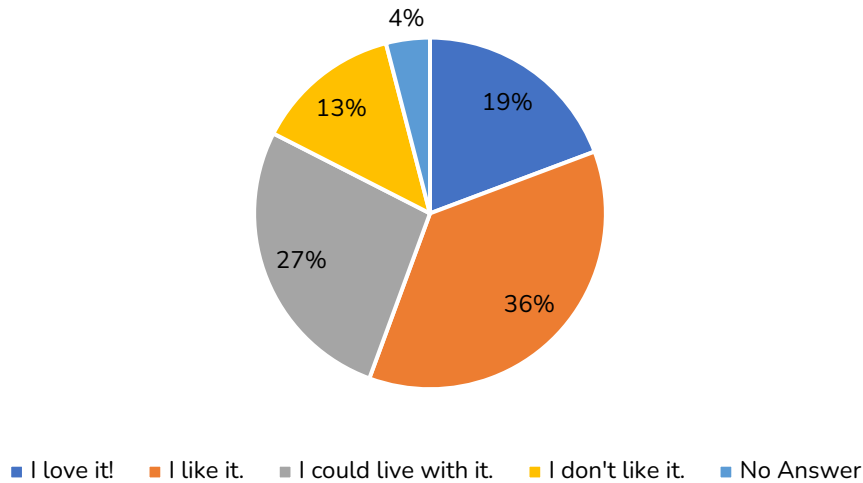


Gender of Respondents



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Response to Design Option 1



What feedback do you have about Option 1?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

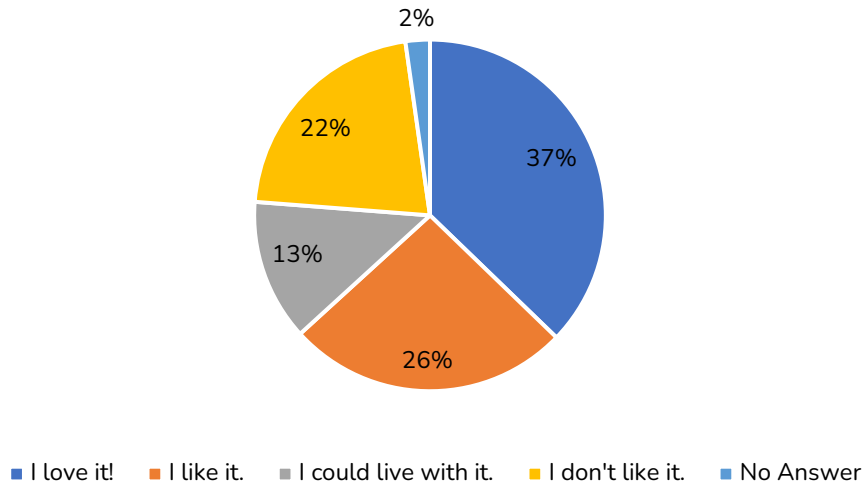
- Would add more green space (15)
- Likes the fence around the perimeter (10)
- Does not see need for off-street parking (10)
- Likes the pavement and its multi-use play opportunities (13)
- Would add pickleball courts (9)
- Does not like the unused/"free play" pavement space (5)
- Wants to see more lighting (5)
- Likes the shaded sitting area (4)
- Would add skate park features (3)
- Feels the park design is boring (3)
- Likes the prospects of easy maintenance (3)
- Would add painted lines for four square and hopscotch (3)
- Likes the added parking/would add more parking (3)
- Likes the higher fencing (2)
- Likes the trees/would add more trees (2)
- Would add a tennis court (2)
- Would add a lower basketball hoop for younger children (2)
- Likes that the paved space won't attract pet waste (2)
- Is concerned about asphalt maintenance (2)

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- Likes that the park design is like existing park (2)
- Likes the basketball court (2)
- Would add a splash pad (2)
- Would add a hockey net (1)
- Does not like the basketball court (1)
- Would add a grill near picnic area (1)
- Would flood paved space in winter for ice skating (1)
- Would include large gate for plow access/clearing in winter (1)
- Would add trees along 1st Avenue (1)
- Would add benches with backs along sides of the park (1)
- Would move off-street parking along 1st Avenue instead of 3rd Street (1)
- Would prefer gates be added to fencing to make it fully enclosed (1)
- Would like to remove vegetated buffers and pavilion to have more recreational space (1)
- Would move the portable restroom outside the fence for servicing access (1)
- Would move tables/benches to side of basketball court instead of baseline (1)
- Would add a mural or art (1)
- Would add more distance between basketball court and pavilion (1)
- Does not like the sitting area/picnic tables (1)
- Would add sign that prohibits pets (1)
- Is concerned about restroom maintenance/service (1)
- Is concerned that park use during night will disturb neighbors (1)
- Would add playground equipment for younger children (1)
- Feels the park design lacks activities for handicapped people (1)
- Feels the park design lacks activities for younger children (1)
- Would accommodate use of the park for winter storage of snow from alleys (1)
- Would include strip of grass near pavilion for picnics (1)
- Would add a bike rack (1)
- Would flip the park design – basketball court along 1st Avenue, pavilion by alley, leave rest open (1)
- Would remove the strip of grass along alley, replace with gravel (1)

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Response to Design Option 2



What feedback do you have about Option 2?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

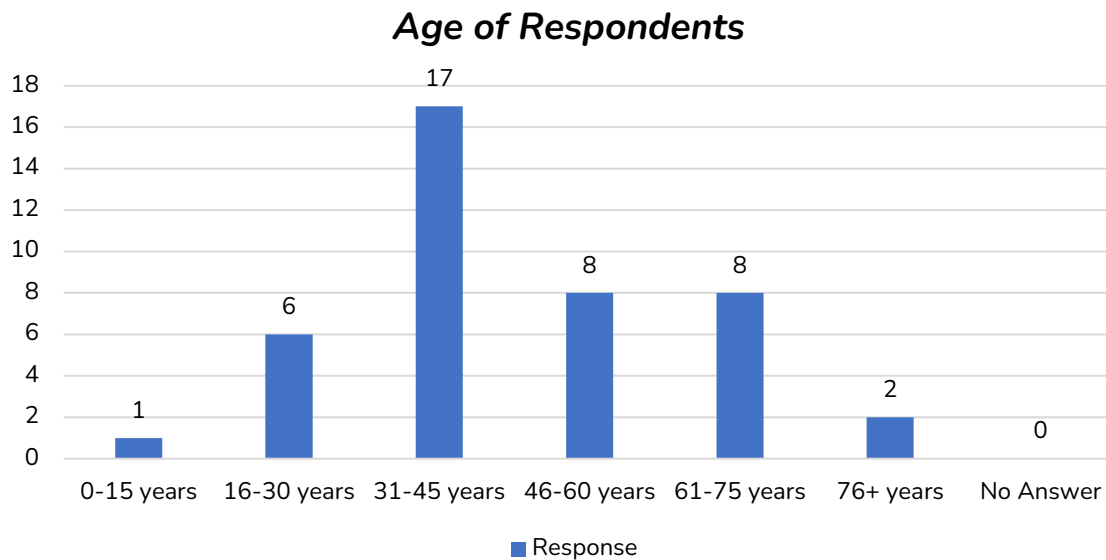
- Likes the green space (28)
- Does not like the green space, which is available at other nearby parks (24)
- Is concerned about maintenance of grass (16)
- Would add fence around the entire perimeter (8)
- Would add pickleball courts (8)
- Likes the separation between the basketball court and other spaces (6)
- Is concerned the green space will attract pet waste (6)
- Likes the shaded sitting area (5)
- Likes the trees/would add more trees (4)
- Likes the boulders along alley (4)
- Feels this is more visually appealing (4)
- Would add a toddler playground (4)
- Likes that it feels more inclusive, multi-generational (3)
- Likes the lighting (3)
- Does not like the boulder along alley (3)
- Would add grill(s) near picnic area (3)
- Does not see need for off-street parking (1)
- Likes the added parking/would add more parking (1)
- Likes the higher fencing (1)

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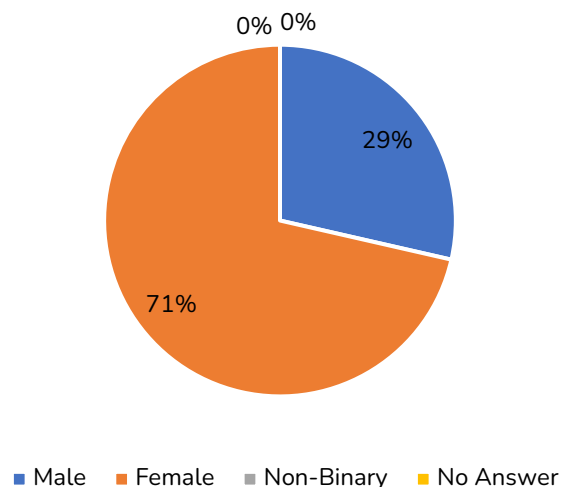
- Would add a tennis court (1)
- Would add a splash pad (1)
- Would flood paved space in winter for ice skating (1)
- Would replace ornamental trees with fruit-bearing trees (1)
- Would add benches with backs in green space (1)
- Likes the portable restroom (1)
- Would move the portable restroom behind basketball court (1)
- Would move tables/benches to side of basketball court instead of baseline (1)
- Would add pet waste station (1)
- Would reposition the basketball court along 1st Avenue or rotated 90 degrees and at center (1)
- Would add a Little Free Library (1)
- Would add garbage cans to the pavilion (1)
- Would replace empty green space with natural plantings/wildflowers (1)

Appendix J: Feedback Survey Results (Neighborhood)

The City of Proctor and Essentia Health administered a survey about “3rd Street Park” to community members from September 22, 2023, to October 15, 2023. The following are survey results from those who identified residence in the neighborhood surrounding “3rd Street Park”. This geographic subset gathered 42 responses.

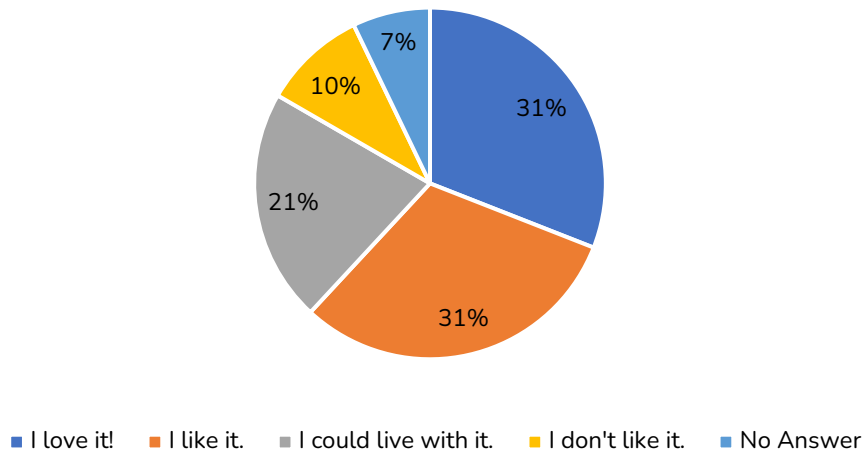


Gender of Respondents



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Response to Design Option 1



What feedback do you have about Option 1?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

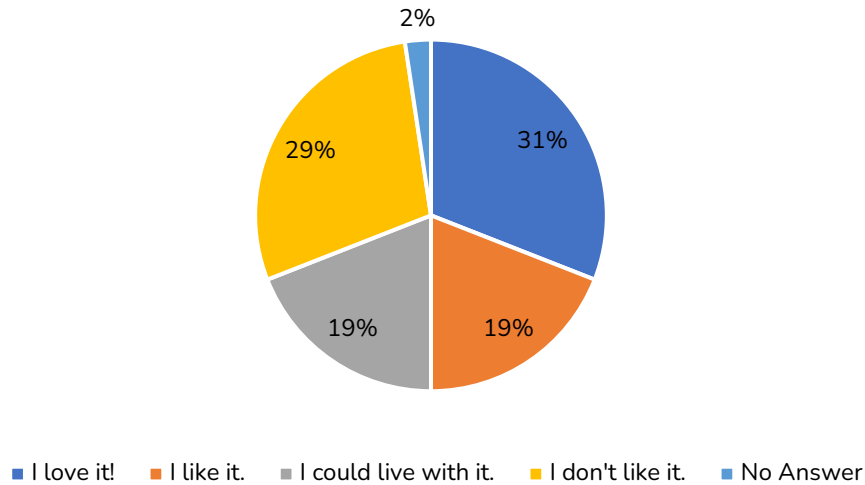
- Would add more green space (4)
- Likes the fence around the perimeter (4)
- Does not see need for off-street parking (4)
- Wants to see more lighting (3)
- Likes the prospects of easy maintenance (3)
- Likes the pavement and its multi-use play opportunities (2)
- Likes the trees/would add more trees (2)
- Would add a tennis court (2)
- Would add playground equipment for younger children (2)
- Likes the shaded sitting area (1)
- Likes the higher fencing (1)
- Would add a lower basketball hoop for younger children (1)
- Likes that the park design is like existing park (1)
- Would add trees along 1st Avenue (1)
- Would add benches with backs along sides of the park (1)
- Would move off-street parking along 1st Avenue instead of 3rd Street (1)
- Would like to remove vegetated buffers and pavilion to have more recreational space (1)
- Would move the portable restroom outside the fence for servicing access (1)

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- Would move tables/benches to side of basketball court instead of baseline (1)
- Would add a mural or art (1)
- Would add more distance between basketball court and pavilion (1)
- Would add sign that prohibits pets (1)
- Is concerned that park use during night will disturb neighbors (1)
- Would accommodate use of the park for winter storage of snow from alleys (1)
- Would add a bike rack (1)
- Would flip the park design – basketball court along 1st Avenue, pavilion by alley, leave rest open (1)
- Would remove the strip of grass along alley, replace with gravel (1)

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Response to Design Option 2



What feedback do you have about Option 2?

The following list categorizes the responses submitted, from most frequent to least frequent. Frequency of each category is noted in parentheses.

- Likes the green space (8)
- Is concerned about maintenance of grass (7)
- Does not like the green space, which is available at other nearby parks (5)
- Is concerned the green space will attract pet waste (4)
- Likes the shaded sitting area (3)
- Likes the trees/would add more trees (2)
- Likes the boulders along alley (2)
- Likes the lighting (2)
- Does not like the boulder along alley (2)
- Would add pet waste station (2)
- Does not see need for off-street parking (1)
- Would add benches with backs in green space (1)

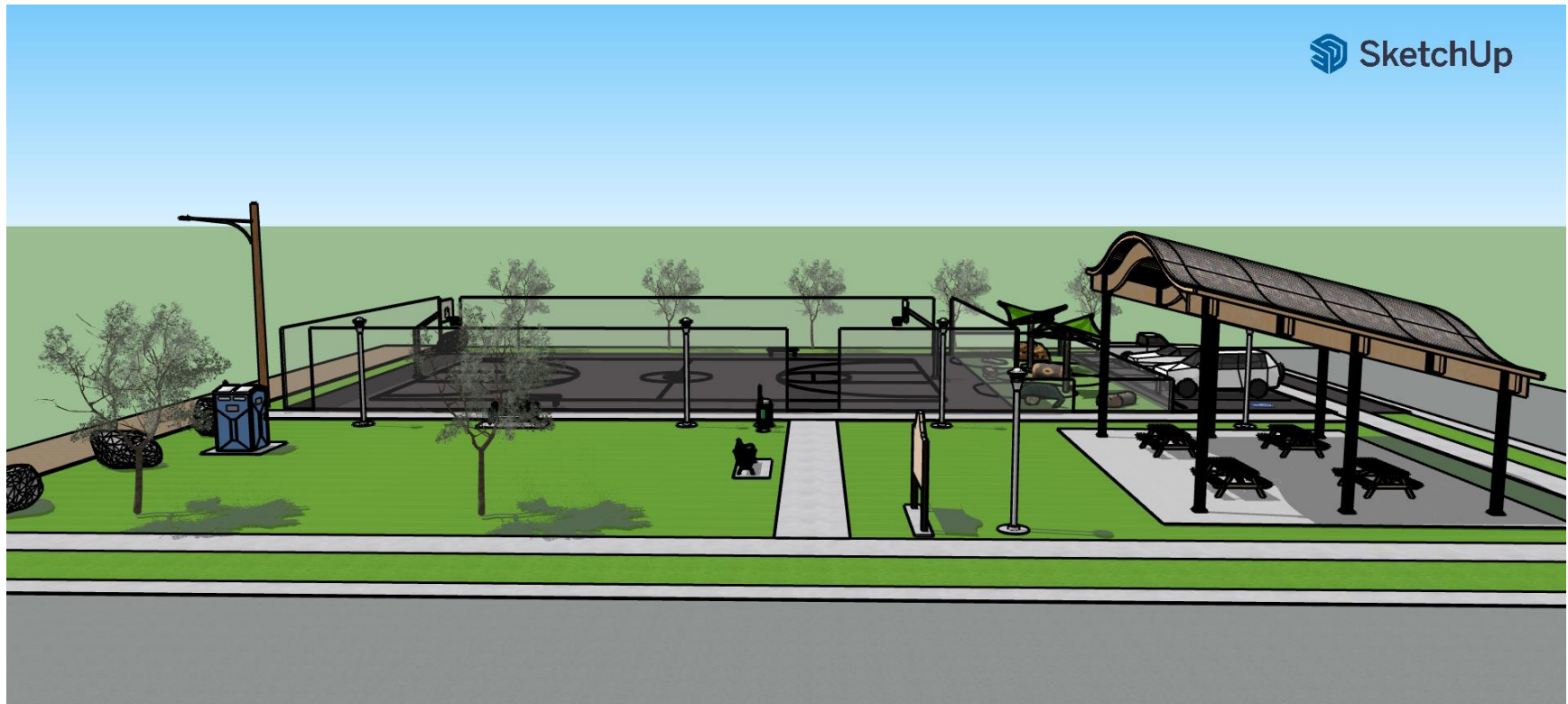
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Appendix K: Pictures of Proposed Design

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